

To participate in a Zoom meeting, use the instructions below:

BASIC SET UP

There are two options to get to your meeting: Click the link that was sent to you OR type zoom.us/join into your browser.

1

WHEN YOU JOIN ZOOM FOR THE FIRST TIME

You will need to download a file to your computer. This process differs depending on whether you are using a desktop or laptop computer or a smartphone or tablet.



Computer: Follow the prompts on your screen to download and save the file.



Smart phone/tablet: Download the Zoom app from the App store or Google Play store. Follow the prompts on the screen.

2

ONCE YOU OPEN THE FILE OR THE APP,

A display window will appear. (IF you are using a MEETING ID number, enter it now. Enter your name and click "Join.")

3

YOU WILL APPEAR IN A VIDEO PREVIEW.

We recommend clicking "Join with Video" so that people can see you. Another pop up will appear, asking you to "Join with audio." Click that button.

Once you are in the meeting, there are a few tools to help you:



Raise your Hand
These buttons allow the host to know if someone is waiting to speak or has a question.



Chat messenger
You can type out questions or thoughts without having to speak.



Sound and camera
These buttons allow you to turn your camera and microphone on and off

IF YOU HAVE QUESTIONS, please send an email to:

Pastor Karen at pastorkarenALC@gmail.com

Or, to the Church Office at ascluth@gmail.com